

PJSC "Higher Educational Institution
"INTERREGIONAL ACADEMY OF PERSONNEL MANAGEMENT"



SYLLABUS
of the academic discipline

JURISPRUDENCE

Level of higher education:	first (bachelor's) level
Field of knowledge:	D Business, Administration and Law
Specialty:	D3 Management
Study program:	Management

IAPM 2025

General information about the academic discipline

Name of the academic discipline	Jurisprudence
Code and name of the specialty	D3 Management
Level of higher education	First (bachelor's) level
Discipline status	Compulsory
Number of credits and hours	4 credits/120 hours Lectures: 34 hours Seminar classes: 18 hours Students' independent work: 68 hours
Terms of study of the discipline	2 semester
Language of instruction	Ukrainian
Final control type	Pass/fail (credit)

General information about the instructor. Contact information.

<u>Full name of the instructor</u>	
<u>Academic degree</u>	
<u>Position</u>	
<u>Areas of scientific research</u>	
<u>Links to the registers of identifiers for scientists</u>	
<u>Contact information</u>	
<u>E-mail:</u>	
<u>Department phone</u>	
<u>Instructor's portfolio on the website</u>	

Discipline's description.

The study of the academic discipline "Jurisprudence" for students specialized in Management is aimed at forming a systematic understanding of the legal foundations of the functioning of the state, society and economic entities, as well as the role of law in ensuring effective management activities. The course covers the basic provisions of the theory of state and law, the constitutional foundations of the state system of Ukraine, the system of state authorities, the basics of civil, labour, economic, administrative and criminal legislation, legal aspects of entrepreneurial activity, anti-corruption standards and means of their implementation.

Particular attention is paid to the ability of future managers to navigate the regulatory and legal environment, assess the legal, social and economic consequences of the functioning of an enterprise, make management decisions taking into account legislative requirements and ensure the legality of economic transactions.

The knowledge and skills acquired will contribute to the development of the legal culture of students, their readiness for professional activity in the context of constant changes in legislation, legal reform and Ukraine's integration into the European economic and legal space.

The subject of the discipline is the system of legal norms, principles and mechanisms for regulating social relations in the spheres of public administration, entrepreneurial activity, labour, civil, economic, administrative and criminal legal relations, as well as the legal instruments for ensuring legality, law and order and preventing corruption, which are necessary for effective management.

The aim of the discipline is to provide students specialized in Management with a systematic understanding of the legal system of Ukraine and key areas of law.

(constitutional, civil, labour, administrative, criminal), developing the ability to apply legal norms in professional management activities, in particular with regard to the organisation and conduct of economic activities, the regulation of labour relations, the conclusion and execution of civil law agreements, ensuring compliance with the law, law and order, and preventing corruption.

The objectives of the discipline:

1. Reveal the foundations of the Ukrainian legal system and the content of key areas of law;
2. Explain the legal basis for the organisation and functioning of the state and government bodies;
3. Describe the principles of legality, law and order, and legal responsibility;
4. Reveal the content of civil law relations and the procedure for concluding and executing agreements;
5. Highlight the legal foundations of labour relations, labour discipline and material liability;
6. Explain the principles of administrative and criminal liability;
7. Analyse legal means of preventing and combating corruption;
8. Develop skills in legal analysis, assessment of the legal consequences of management decisions and protection of the rights and interests of business entities.

Prerequisites for the discipline.

The study of the course “Jurisprudence” is based on the knowledge and skills acquired by students in the following courses: “History and culture of Ukraine”, “Philosophy”, and “Academic studies”.

Knowledge from the course “History and culture of Ukraine” provides an understanding of the historical stages of the formation of Ukrainian statehood and the legal system, which is necessary for understanding the patterns of development of law and its role in society.

Mastering “Philosophy” develops the ability to think critically, analyse logically and comprehend social and legal phenomena in the context of values, ideas and worldviews that directly influence law-making and law enforcement.

The discipline “Academic studies” provides skills in working with scientific sources, processing legal information, and conducting business and scientific writing, which are necessary for studying legal norms.

Post-requisites for the discipline.

The knowledge and skills acquired by students in the course of studying the academic discipline “Jurisprudence” contribute to the successful mastery of a number of academic disciplines aimed at developing professional competencies in the field of management and entrepreneurial activity. In particular, they provide an understanding of the legal aspects of the organisation and functioning of the state, constitutional principles, legality and law and order, which are necessary for studying “Business economics” and “Fundamentals of entrepreneurial activity”. Knowledge of civil law relations, labour rights and obligations, disciplinary and material responsibility provides a basis for the successful mastery of the disciplines “Management”, “Management of foreign economic activity”, “Fundamentals of business management” and “Marketing”. Mastering the principles of administrative and criminal law and corruption prevention allows students to effectively study “Social responsibility of business”, “Investing” and “Strategic business management” developing the ability to assess the legal, social, and economic consequences of management decisions.

Program competences

General	GC1. Ability to exercise one’s rights and responsibilities as
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competencies	<p>a member of society; understand the values of a civil (democratic) society and the need for its sustainable development, the rule of law, and human and civil rights and freedoms in Ukraine.</p> <p>GC15. Ability to act based on ethical considerations (motives).</p> <p>GC16. Ability to make decisions and act in accordance with the principle of zero tolerance for corruption and any other forms of misconduct.</p>
Special competencies	<u>SC13. Understanding the principles and norms of law and the ability to apply them in professional activities.</u>
Intended learning outcomes	<p>ILO1. Know one's rights and responsibilities as a member of society; understand the values of civil society, the rule of law, and human and civil rights and freedoms in Ukraine.</p> <p>ILO12. Evaluate the legal, social, and economic implications of an organization's operations</p> <p>ILO15. Demonstrate the ability to act in a socially responsible and civic-minded manner, guided by ethical considerations, and show respect for diversity and multiculturalism.</p>

Content of the academic discipline

Content of the academic discipline					
No	Topics	Number of hours, of which :			
		Lectur es —	Se mi nar s	Indep enden t work —	Teaching methods /assessment methods _____
2 nd semester Content module 1. State and law. State and legal system in Ukraine					<u>Teaching methods: verbal (lecture; conversation; educational discussion); inductive method; deductive method; analytical; synthetic; practical (working with legal case studies); explanatory-illustrative; reproductive; problem-based teaching method; interactive methods (discussions, debates, brainstorming; dialogue, synthesis of opinions; skills practice; situational modelling; working through discussion questions); modelling professional activity; case method; working with regulatory documents.</u> <u>Assessment methods: oral assessment (oral questioning, assessment of participation in discussions and interactive exercises); written assessment (tests, independent work, essays, written case studies); test control (closed-form tests: alternative tests, matching tests, open-form tests); self-control and self-assessment method; assessment of case assignments and simulations of professional activities.</u>
Topic 1	Concepts, characteristics and functions of the state. Concepts, characteristics and social value of law.	4	1	6	
Topic 2	Constitutional foundations of the	4	1	6	

	state and legal system in Ukraine				
Topic 3	State authorities in Ukraine: structure and powers.	4	2	6	
Content module 2. General characteristics of the main branches of law and legal liability in Ukraine					
Topic 4	Fundamentals of constitutional law in Ukraine. The concepts of legality and law and order. Legal violations and legal liability.	4	2	8	
Topic 5	Fundamentals of civil law and civil legal relations. Civil law agreements.	2	2	6	
Topic 6	Fundamentals of labour law. Characteristics of labour relations. Labour discipline, disciplinary and material liability	4	2	8	
Topic 7	Fundamentals of commercial law relations. Legal aspects of business activities.	4	2	8	
Topic 8	<u>Fundamentals of administrative law. Administrative liability and other measures of administrative coercion.</u>	2	2	6	
Topic 9	<u>General concept of criminal law and criminal liability</u>	4	2	8	
Topic 10	<u>Prevention and combating corruption in all spheres of public life.</u>	2	2	6	
Modular test					
Total:		34	18	68	
Final assessment: pass/fail (credit)					

Technical equipment and/or software – official website of IAPM: <http://IAPM.com.ua> The educational process involves the use of classrooms, a library, a multimedia projector, and a computer for conducting lectures and seminars with presentation elements. Studying individual topics and completing practical tasks requires access to internet resources, which is provided through a free Wi-Fi network.

Forms and methods of assessment.

Assessment of students' academic performance is divided into ongoing and final (semester) assessment.

Ongoing assessment is conducted during practical (seminar) classes and is aimed at systematically checking the understanding and assimilation of theoretical material, as well as the ability to apply theoretical knowledge when completing practical tasks. The possibilities of ongoing assessment are extensive: it can support learning motivation, stimulate educational and cognitive activity, enable a differentiated approach to teaching, and ensure individualization of the learning process.

Forms of student participation in the educational process subject to ongoing assessment include:

- oral reports;
- comments and questions to the speaker;
- consistent performance in seminar classes and active participation in discussions;
- participation in debates and interactive learning activities;
- analysis of legislation and academic literature;
- written assignments (tests, quizzes, creative tasks, essays, etc.);
- preparation of theses and summaries of academic or scientific texts;
- independent study of course topics.

Methods of ongoing assessment include: oral assessment (interview, discussion, report, presentation, etc.); written assessment (tests, essays, written presentations on assigned topics, etc.); combined assessment; presentation of independent work; observation as a method of assessment; testing; analysis of problem situations.

Grading system and requirements.

Table of distribution of points received by students

	Ongoing knowledge assessment										Module assessment task	Pass /Fail	Total points
Topics	Topic 1	Topic 2	Topic 3	Topic 4	Topic 5	Topic 6	Topic 7	Topic 8	Topic 9	Topic 10	20	20	100
Work in a seminar	3	3	3	3	3	3	3	3	3	3			
Independent work	1	1	1	1	1	1	1	1	1	1			

The table contains information about the maximum points for each type of assignment.

When assessing the mastery of each topic within ongoing educational activities, students receive marks in accordance with the approved assessment criteria for the respective discipline.

The criteria for evaluating learning outcomes and the distribution of points are regulated by the Regulations on the Assessment of Students' Academic Achievements at PJSC "HEI IAPM".

Modular assessment. Modular assessment in the discipline "Jurisprudence" is conducted in written form as testing using closed-type test items, including alternative and matching formats.

Criteria for evaluating the modular test in the academic discipline "Jurisprudence":

When evaluating the modular test, the volume and correctness of the completed tasks are taken into account:

- the grade "excellent" (A) is given for the correct completion of all tasks (or

more than 90% of all tasks);

- the grade "good" (B) is given for the completion of 80% of all tasks;
- the grade "good" (C) is given for the completion of 70% of all tasks;
- the grade "satisfactory" (D) is given if 60% of the proposed tasks are completed correctly;
- the grade "satisfactory" (E) is given if more than 50% of the proposed tasks are completed correctly;
- the grade "unsatisfactory" (FX) is given if less than 50% of the tasks are completed.

Absence from the modular test work - 0 points.

The above grades are transformed into rating points as follows:

"A" - 18-20 points;
"B" - 16-17 points;
"C" - 14-15 points;
"D" - 12-13 points.
"E" - 10-11 points;
"FX" - less than 10 points.

The final semester assessment in the discipline "Jurisprudence" is a mandatory form of evaluating student learning outcomes. It is conducted within the time frame defined by the academic schedule and covers the scope of material specified in the course program.

The final assessment is administered in the form of a test. A student is admitted to the semester assessment only upon completion of all required coursework.

The final grade is assigned based on the student's performance throughout the semester. The student's rating score consists of the points accumulated through ongoing assessment activities and incentive points.

Students who have completed all required tasks and achieved a rating score of 60 points or higher receive a grade corresponding to the obtained rating without additional testing.

For students who have completed all required tasks but have a rating score below 60 points, as well as for those who wish to improve their score, the instructor conducts a final semester assessment in the form of a test during the last scheduled class of the discipline in the semester.

Assessment of additional (individual) types of educational activities. Additional (individual) types of educational activity include student participation in scientific conferences, research societies and problem groups, preparation of publications, and other activities beyond the tasks defined in the syllabus of the academic discipline.

By decision of the department, students who engage in research work or complete certain types of additional (individual) educational activities may

receive incentive (bonus) points for a specific educational component.

Incentive points are not mandatory and are not included in the standard point distribution table or the main assessment scale.

A single event may serve as the basis for awarding incentive points for only one educational component – the one to which it is most relevant.

Assessment of independent work

The total number of points earned by a student for completing independent work is one of the components of academic performance in the discipline. Independent work for each topic, in accordance with the course program, is evaluated within the range of 0 to 1 points using standardized and generalized knowledge assessment criteria.

Scale for evaluating the performance of independent work (individual tasks)

The maximum possible assessment of independent work (individual tasks)	Execution level			
	Excellent	Good	Satisfactory	Unsatisfactory
1	1	0,75	0,5	0

Forms of assessment include: ongoing assessment of practical work; ongoing assessment of knowledge acquisition based on oral responses, reports, presentations, and other forms of participation during practical (seminar) classes; individual or group projects requiring the development of practical skills and competencies (optional format); solving situational tasks; preparation of summaries on independently studied topics; testing or written examinations; preparation of draft articles, conference abstracts, and other publications; other forms that ensure comprehensive assimilation of the study program and contribute to the gradual development of skills for effective independent professional (practical, scientific, and theoretical) activity at a high level.

To assess the learning outcomes of a student during the semester, a 100-point, national and ECTS assessment scale is used

Summary assessment scale: national and ECTS

Total points for all types of learning activities	ECTS assessment	National scale assessment for exam, course project (work), internship	
		National scale assessment for exam, course project (work), internship	For pass/fail (credit)
90 – 100	A	excellent	pass
82 – 89	B	good	
75 – 81	C		
68 – 74	D	satisfactory	
60 – 67	E		

35 – 59	FX	unsatisfactory with the possibility of retaking	fail unsatisfactory with the possibility of retaking
0 – 34	F	unsatisfactory with mandatory re-study of the discipline	fail unsatisfactory with mandatory re-study of the discipline

Discipline's Policy:

- regularly attend lectures and practical classes;
- work systematically and actively in lectures and practical classes;
- catch-up on missed classes;
- perform the tasks required by the syllabus in full and with appropriate quality;
- perform control and other independent work;
- adhere to the norms of academic behaviour and ethics.

The discipline “Jurisprudence” requires adherence to the principles of ethics and academic integrity, with particular emphasis on preventing plagiarism in all its forms. All written assignments, reports, essays, abstracts, and presentations must be original, authored by the student, and not overloaded with quotations, which must be accompanied by references to primary sources. Violations of academic integrity include academic plagiarism, self-plagiarism, fabrication, falsification, copying, deception, bribery, and biased evaluation.

Student assessment is based on participation and activity in seminar/practical classes, completion of independent work tasks, and performance of assignments aimed at developing practical skills and competencies. Additional (bonus) points may be awarded for activities such as participation in round-table discussions, scientific conferences, or student research competitions.

Methodological support of the academic discipline
Teaching and methodological support for the discipline includes lecture notes, methodological guidelines for conducting practical (seminar) classes, and methodological recommendations for students' independent work in the academic discipline “Jurisprudence”.

Recommended sources of information:

Regulatory and legal acts:

- [illegible]

Basic literature:

1. Administrative law: textbook for higher education students / Yu. P. Bitiak, I. M. Balakareva, M. I. Belikova et al.; edited by V. M. Harashchuk, R. V. Shapoval. 7th edition, supplemented and revised. Based on legislation as of 1 May 2023. Kharkiv: Pravo, 2023. 238 p.
2. Golovkin B. M. Prevention of Corruption: Textbook. Kharkiv: Pravo Publishing House, 2019. 366 p.
3. State Building and Local Self-Government: A Guide for Exam Preparation / S. G. Serogina, O. Yu. Lyaluk, I. I. Bodrova et al. Kharkiv: Pravo, 2023. 208 p.
1. 4. Constitutional Law: Textbook / edited by M. I. Kozubra; Yu. G. Barabash, O. M. Borislavska, V. M. Venger, M. I. Kozubra, A. A. Meleshevich. Kyiv: Vaite, 2021. 528 p.
4. ~~Constitutional Law of Ukraine: Teaching and Methodological Guide / D. S. Terletskiy, M. V. Afanasyeva, Yu. D. Batan et al.; edited by D. S. Terletskiy. Kyiv: Pravo, 2023. 232 p.~~
5. ~~Criminal Law of Ukraine. Special Part: Teaching Manual / O. V. Popovich, I. V. Tomash, P. P. Latkovsky, A. Yu. Babiy. Chernivtsi, 2022. 319 p.~~
6. ~~Fundamentals of Entrepreneurship: Textbook / edited by V. M. Marchenko, Doctor of Economics, Professor. Kyiv: Igor Sikorsky Kyiv Polytechnic Institute. Published by Polytechnika, 2022. 515 p.~~
7. [Skakun O. F. Theory of Law and State. 4th edition, stereotype. Textbook. Kyiv: Alerta, 2021. 528 p.](#)
8. Sukhonos, V. V., Sukhonos, V. V. (Jr.), Bilokin, R. M., Bondarenko, O. S. Criminal Law of Ukraine (General Part): Textbook; edited by Doctor of Law, Professor V. V. Sukhonos. Sumy: University Book, 2024. 476 p.
9. Titska, Ya. O. Theory of State and Law: Textbook / Ya. O. Titska, N. M. Krestovska, L. G. Matveeva, N. V. Atamanova, N. B. Arabadzhi. International Humanitarian University, Odessa, 2021. 193 p.
10. ~~Labour Law of Ukraine: Textbook (edited by Prof. O. M. Yaroshenko). Kharkiv: Publishing House 2022. 376 p.~~
11. ~~Civil Law General Part: Textbook / O. Ye. Avramova, A. S. Gorbarenko, N. O. Gorbarenko et al.; edited by S. O. Slushchenko. Odesa: Zerkov, Ministry of Internal Affairs of Ukraine, Kharkiv: Pravo, 2022. 332 p.~~
12. ~~Civil Law Special Part: Textbook / Avramova O. Ye, Yakovleva E. Ya, Gorbarenko A. B et al.; edited by Yu. M. Zheronkiv. O. F. Kucharenko Ministry of Internal Affairs of Ukraine, Kharkiv: Pravo, 2022. 332 p.~~

Additional literature:

1. Administrative Law: Textbook for Higher Education Students / Yu. P. Bitiak, I. M. Balakareva, M. I. Belikova, et al.; edited by V. M. Garashchuk and R. V. Shapoval. Kharkiv: Pravo, 2023. 277 p.

2. Andrushko A.V. Features of legal regulation of supervision and control over compliance with labour legislation. Scientific Bulletin of UzhNU. Issue 81(1). 2024. P. 327-331. URL: https://visnyk-juris-uzhnu.com/wp-content/uploads/2024/02/81_part-1-1.pdf
3. Butynska R. Ya., Mokrytska N. P. Labour law of Ukraine: a study guide. Lviv: Galician Publishing Union, 2022. 312 pp. URL: <https://vstup.htek.com.ua/wp-content/uploads/2024/10/11.3-Butynska.pdf>
4. Kelman M. S. General Theory of Law: Textbook / M. S. Kelman, V. M. Stratonov. 6th edition, supplemented. Kherson: Oldi-Plus, 2020. 742 p.
5. Constitutional Law of Ukraine: Textbook. 11th edition: (dedicated to the 30th anniversary of the founding of the Law Faculty of Uzhhorod National University) revised and supplemented. Uzhhorod: RIK-U, 2023. 536 p. URL: https://dspace.uzhnu.edu.ua/jspui/bitstream/lib/51772/1/%D0%9A%D0%9F%D0%A3_2023_%D0%B4%D1%80%D1%83%D0%BA.pdf
6. Melnyk R. S., Mosondz S. O. Administrative Law of Ukraine (in diagrams and comments): textbook / edited by R. S. Melnyk: 3rd edition, revised and supplemented. Kyiv: Yurinkom Inter, 2024. 412 p.
7. Nyzhniy A. V., Khodakivskiy M. P., Yurovska H. V. Recognition of legal acts as invalid: fundamentals of theory and judicial practice. Kyiv: Alerta, 2020. 234 p.
8. Personal Non-Property Rights of Individuals: Textbook / Edited by A. O. Dutko. Lviv: Lviv State University of Internal Affairs, 2021. 444 p.
9. Pendyura M. M. Theory of State and Law. Course of interactive lectures / M. M. Pendyura. Kyiv: 7BC, 2023. 468 p. URL: <https://elar.naiu.kiev.ua/server/api/core/bitstreams/caf30400-38cf-49b1-9b4b-1ff0ed06499e/content>.
10. Pylypenko P.D. Labour relations and employment contracts in the draft Labour Code of Ukraine. Law of Ukraine. 2024. No. 5. P. 91-102.
11. Jurisprudence: textbook / M. M. Pendyura, O. Ya. Lapka, A. L. Kalinyuk et al. Kyiv: 7BC, 2022. 548 p. URL: <https://elar.naiu.kiev.ua/server/api/core/bitstreams/36fd701c-223c-483a-9e3e-43465b4277e1/content>.
12. Private Law and Entrepreneurship. Collection of Scientific Papers. 2024 Issue 24. Part 1 / Editorial Board: Krupchan O. D. (chief editor) et al. Kyiv: Research Institute of Private Law and Entrepreneurship named after Academician F. G. Burchak of the National Academy of Legal Sciences of Ukraine, 2024. 344 p. URL: http://ppp-journal.kiev.ua/archive/2024/24/2024_24_1.pdf
13. Termination of an employment contract in the event of an employee's unsuitability for the position held or the work performed: topical issues of legal theory and practice: monograph. / Edited by O. M. Yaroshenko, M. I. Inshina, I. P. Zhigalkina, K. M. Plesnyova. Kharkiv: Yurait Publishing House, 2020. 196 p.
14. Stefanchuk M.O. Civil legal capacity of natural persons and peculiarities of its implementation: monograph. Kyiv: Artek, 2020. 479 p.

15. Sovgyria O. V., Shuklina N. G. Constitutional Law of Ukraine. Complete Course: Textbook. 2nd ed., stereotype. Kyiv: Yurinkom Inter, 2023. 556 p.
16. Tyutyugin V. I. Criminal Law of Ukraine (General and Special Parts): manual for preparation for external independent assessment / V. I. Tyutyugin, M. A. Rubashchenko; ed. by V. I. Tyutyugin. 5th ed., revised and supplemented. Kharkiv: Pravo, 2024. 366 p.
17. Trepak V. M. Counteracting Corruption in Ukraine: Theoretical and Applied Problems: Monograph / V. M. Trepak; Lviv National University named after I. Franko; ed. M. Mykhalyuk. Lviv: LNU named after I. Franko, 2020. 442 p.
18. Labour Law of Ukraine: Textbook / Edited by M. I. Inshyn, V. L. Kostyuk, V. P. Melnyk. 2nd edition, revised and supplemented. Kyiv: Centre for Educational Literature, 2020. 600 p.
19. Labour Law of Ukraine. Study Guide / Edited by Yu. Ivanov, M. Ivanov. Kyiv: VPC AMU, 2020. 442 p.
20. Labour Law. Exam Preparation Guide /O.M. Yaroshenko, S.M. Prylypko. Ed. Pravo. 2020. 192 p.

Information resources:

- 1.
2. Official web portal of the Verkhovna Rada of Ukraine. URL: <http://rada.gov.ua/>
3. Official web portal of the President of Ukraine. URL: <http://www.president.gov.ua>
4. Official web portal of the Cabinet of Ministers of Ukraine. URL: <http://www.kmu.gov.ua>
5. Official web portal of the Constitutional Court of Ukraine. URL: <https://ccu.gov.ua/>
6. Official web portal of the Ukrainian Parliament Commissioner for Human Rights. URL: <http://www.ombudsman.gov.ua/>
7. Official website of the Ministry of Justice of Ukraine. URL: <https://minjust.gov.ua/>
- Official web portal of the Ministry of Social Policy of Ukraine. URL: <https://www.msp.gov.ua/>